MINUTES OF THE ANNUAL GENERAL MEETING held on Sunday 22\textsuperscript{nd} September 2013 at 12 noon at Rydges South Bank Brisbane


The President took the chair and having ascertained there was a quorum, declared the meeting open.

1. Apologies: Norman Shum, Bruce Sterling, Alpana Baruah, Berti Mariani, Adrian Booth

2. Minutes of the previous AGM, held on 17/9/12 at Daydream Island & at the adjournment 17/11/12 at the Quality Hotel Adelaide were distributed. It was proposed by Jim Fletcher and seconded by Ann Wilson. The motion was carried.

3. Business arising from the minutes. There was no business arising from the minutes.

4. The President tabled a number of reports, including his, the BOE and the state reports, all of which are/will be on the website. He drew attention to several points he made in his presidential report, including our declining membership numbers, the effect of the deregulation of the market, need for national coordination to attract new members, the need for on line didactic training to be supplemented by face to face practical supervision, the need for an executive officer to drive initiatives, decision made to make the journal public for long term gain.

He then welcomed Di McGreal as President Elect and Jim Fletcher as the new President. He announced the result of the election for the position of Treasurer as Brian Allen to the acclamation of those present.

Brian Allen then moved a vote of thanks to Gayre Christie for his presidency. This was seconded by Jim Fletcher and carried.

Jim Fletcher spoke a few words and handed out certificates of full membership and the Diploma to Kim Bowling. The four successful Victorian candidates who were present at the meeting stood up to be acknowledged for their success.

5. The Federal Secretary tabled his Report and thanked the Administration Officer for her assistance.
6. Federal Treasurer’s Report was distributed. The President as Acting Treasurer spoke to this report which was done on a cash basis.

Brian Allen raised several matters regarding the entries in this Auditor’s report. There was general discussion as to how the accounts did not make sense with specific examples.

Brian Allen then moved this motion which Jim Fletcher seconded: That we delay the acceptance of the financial statement and auditors report until the books of accounts can be adjusted to reflect an accrual accounting basis and such time as answers can be provided the questions he raised. (While proposing this motion he said he was happy to list these questions out). The motion was carried.

Brian Allen the noted that the costs and revenue of the 2013 Queensland Diploma were included in the federal accounts. He moved, and James Auld seconded, that the funds received and the expenditure incurred from the 2013 Queensland diploma which were inadvertently included in the Society’s accounts, be adjusted and reversed to the Queensland Branch. The motion was carried.

Brian Allen then moved that the accounts for the last 2 years be adjusted to reflect an accrual based system of accounting and that these together with a clean audit certificate be provided to the treasurer before he commences his role as treasurer and that this be done within 30 days of date of this meeting. That motion was seconded by Jim Fletcher

James Auld indicated that he needed certain figures to make these adjustments and Brian Allen undertook to provide those.

The motion was then carried.

Brian Allen then advised the meeting that the Secretary’s position was currently vacant and moved from the floor that Hasse Graham be asked to continue in that role. Hasse Graham consented. Brian Allen then moved and Di McGreal seconded the motion that Hasse Graham be accepted. The motion was carried.

11. The date of next AGM 2014 is to be announced.

12. The official handover to the new president Jim Fletcher then took place. The outgoing president welcomed Jim Fletcher to his role and then closed the meeting.

Minutes by Ann Wilson Approved by the Chair of the meeting Gayre Christie